

2019-18

Meeting of the Governing Body is being held at 10.00 am.  
at Bisnnum Zila Parishad Duglawa, Bolpur on 24.01.2019<sup>36</sup>  
in presence of the following members.

1. Biswajit Roy Chowdhury
2. St. Anur Rahman 24.01.19
3. Sudip Choudhury 24.01.2019.
4. Jagadish Das 24.01.2019.
5. Lipke Das 24.01.19
6. Gurus Prasad Das 24.01.19
7. Sk. Bahamat 24/01/2019
8. Bishal Saha 24/01/2019

Meeting started with the chairmanship of the  
hon'ble president, Mr. Biswajit Roy Chowdhury.

Agenda 1: Proceedings of the last meeting dated 16.03.2018  
are read and confirmed.

ATTESTED



Principal  
Chandidas Mahavidyalaya  
Khujutpara, Birbhum

Agenda 25: Discussion on Feedback report of IOAC, taken from various stakeholders - Academic Session - 2017-18

Principal tabled the analysis report of IOAC taken and prepared based upon feedback collected on syllabus, teaching-learning, institutional infrastructure and academic discipline from students, teachers, alumni, employer and parents. The report is pursued in detail, discussed and noted.

All expressed that overall feedback on the important issues is very satisfactory.

**ATTESTED**



Principal

Chandidas Mahavidyalaya  
Khujutpara, Birbhum

# CHANDIDAS MAHAVIDYALAYA

*A Govt. Aided Degree College Affiliated to the University of Burdwan.*

UGC Accredited under section 2(f) & 12(B) [1979] \* NAAC Accredited in 2016 (2nd Cycle)

KHUJUTIPARA □ Dist.- BIRBHUM □ WEST BENGAL □ INDIA-731215

www.chandidasmahavidyalaya.ac.in

☎ - 9474614644



cmahavidyalaya1972@gmail.com

☎ - 8371069569

Estd. - 1972

Ref. No.....

Date.....

## Certificate in respect of departmental action in relating to various feedback management and action taken

### Academic Session-2017-18


**Feedback on Teaching-learning-** In pursuance with the recommendation of IQAC and subsequent approval of the college's **Governing Body** and then with the adoption in the meeting of the **Academic sub-committee** the practice of taking **feedback on teaching-learning** of each teacher starts to take from all running students since this academic year 2017-18. After taking feedback from the students it is analysed at the end of IQAC and then analysis report is placed very confidentially before me (i.e. Head of the institute). This confidential analysis-report is there after placed in the meeting of the **Students' feedback Redressal Cell** and a parameter of the performance report is fixed up to categorise 'Poor performer' and Head of the institute is requested to appraise (most confidentially) the performance report to the concerned poor performers and accordingly concerned poor performers are alerted with this primary feedback taken from his own student. **Head of the institute exercises this action on feedback process and therefore any particular deptt. has no any scope to take any action separately on the same.**

In this session **Students' feedback Redressal Cell** identify **02 poor performers** based upon certain parameter and the concerned teachers are appraised and their signatures are taken in the particular register.

**Feedback on Institutional infrastructure-** This feedback process also starts from this academic session in pursuance with the recommendation of IQAC and subsequent approval of **Governing body**. It is taken from a) **Students** b) **departmental teachers** c) **Alumni** d) **Employer**. All these feedback are analysed at the end of the IQAC and then IQAC reports to the Head of the institute.

Head of the institute based upon the feedback on infrastructural facilities then takes steps through proper channel if and when required. Hence, in this too any other department has no any scope to take any action separately.



(Dr. Sk. Ataur )  
Principal

Principal  
CHANDIDAS MAHAVIDYALAYA  
P.O.-Khujutipara  
Dist.-Birbhum